



HUMAN RESOURCE MANAGER

Location: Bangalore

Company Profile: The company is a manufacturer of cables and wires.

Responsibility:

- Recruitment organization, Induction of New Joiners.
- Delight the employees throughout the lifecycle, from attraction, on boarding, development, engagement to retention.
- Preparing Contract Agreement for Contractors and other documents required as per Factory Act and other Labour Laws.
- Assist in designing and organizing employee engagement events and activities and social responsibilities programs.
- Develop team-building exercises and workshops.
- Identifying training needs across levels through different identification tools.
- Prepare monthly and annual training plan on the basis of the Company.
- Organizing & coordinating the training programs (in house or external) as per training plan.
- Daily exchange with Global Manager to exchange on specific work situations.
- Participate to implementation of programs that connect employees with business goals.

Required Profile:

➤ **Skills:**

- Excellent in communication.
- Fluency in English and Kannada is a must.
- Minimum 10 years experience in HR communication inside manufacturing company.
- French language or having worked in a French company is a good value addition.
- Strong knowledge of MS Office (Excel, PowerPoint and Word).
- Attentive to details.
- Drive for results.
- Communication should be effective.

Please send your CV to employment.service@ifcci.org.in

Mumbai office:
4th Floor, A-Wing, One Forbes
Building, No-1, Dr. VB Gandhi
Marg, Kala Ghoda, Fort,
Mumbai - 400 001
Tel: +91 22 6845 9800
contact@ifcci.org.in

Delhi office :
DLTA Complex, R K Khanna Stadium,
1st Floor (Gate 3), 1, Africa Avenue,
New Delhi - 110 029, India.
Tel : +91 11 3997 4690
Tel : +91 11 3997 4692
contactdelhi@ifcci.org.in

Chennai office :
Old 27, New 66, III Street,
Abiramapuram,
Chennai - 600 018, India.
Tel : +91 44 4217 8710
contactchennai@ifcci.org.in

Bangalore office :
Unit 1303 - 1304, 13th Floor,
Prestige, Meridian II, No. 30,
MG Road, Bangalore - 560 001, India.
Tel : +91 80 6194 9799
contactbangalore@ifcci.org.in



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To know more about HR & Recruitment Services, please visit- <https://www.ifcci.org.in/recruitment.html>

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