



Position Title: **Readvertisement - Communication Intern (Media and Visual Communication)**

Duty Station: **Cairo, Egypt (Regional Office)**

Classification: **Intern**

Type of Appointment: **3 months with possibility of extension**

Estimated Start Date: **As soon as possible**

Closing Date: **28 June 2022.**

Reference Number: CFCV/RO/2022/02

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

Context:

IOM in the MENA region has various scale operations in 17 different countries and is committed to the principle that humane and orderly migration benefits migrants and society. As an intergovernmental organization, and through Media and Public Information Division, IOM acts with its partners in the international community to assist in meeting the operational challenges of migration, advance understanding of migration issues, encourage social and economic development through migration; and uphold the human dignity and well-being of migrants.

Regional Media and Public Information Division will seek to strengthen its digital presence by opening conversations with millions of audiences (including Arabic speaking) on migration. Also, to increase media profile of IOM in the MENA region and across the world.

Under the supervision the Regional Media and Public Information officer/Spokesperson, the successful candidate will be supporting in the following responsibilities:

Core Functions / Responsibilities:

1. Support the MENA Regional Office (RO)'s Media and Public Information Division on reporting, monitoring and evaluation of media outputs, digital platforms, news development and project implementations.
2. Assist various media and PI related trainings in the RO and Country Offices.
3. Provide support collating and creating creative multi-media content in Arabic and English.
4. Help translating and/or reviewing content as required (English to Arabic).
5. Any other task that can be assigned by the supervisor.

Learning elements:

Upon completion of the assignment, the intern will:

1. Introduction of IOM's work and ICT Standards, policy and guidelines.
2. Opportunities to access practical knowledge in a professional environment along with an insight of the everyday office environment.
3. Learn about trainings and capacity building.
4. Introduction to different tools of reporting, monitoring and evaluation tools.



5. Practical knowledge of dealing with active social media platforms.
6. Get in-depth knowledge and practical experience in of Graphic design and visualization tools.
7. Work as a team member in a multicultural setting.
8. Internship Certificate and a letter of recommendation upon satisfactory completion of the internship.

Required Qualifications and Experience:

Education

University degree (recently graduated / fresh graduates) in communications, journalism, Information Management, or a related field from an accredited academic institution.

Experience

- Strong computer background including experience with Microsoft applications, Office 365 and Graphic Design (Adobe CC) •
- Basic and Intermediate skills in developing multimedia communications content and production of products for different audiences are an asset.
- Knowledge and strong interest in data, technologies and communications for international development are highly desired.
- Knowledge in Networking and Windows troubleshooting
- Excellent organizational skills, attention to detail, and determination to meet deadlines

Languages

Fluency in English and Arabic required. Working knowledge of French is an advantage.

Desirable Competencies:

Values

- **Inclusion and respect for diversity** respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- **Integrity and transparency:** maintain high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- **Professionalism:** demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies

- **Teamwork:** develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- **Delivering results:** produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- **Managing and sharing knowledge:** continuously seeks to learn, share knowledge and innovate.



- **Accountability:** takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- **Communication:** encourages and contributes to clear and open communication; **explains complex matters in an informative, inspiring and motivational way.**

IOM's competency framework can be found at this link.

https://www.iom.int/sites/default/files/about-iom/iom_revised_competency_framework_external.pdf

Competencies will be assessed during a competency-based interview.

Application:

Interested candidates are invited to submit a CV and cover letter to HRDCairo@iom.int on or before the **28 June 2022**. Late submissions will not be considered. Applications with missing documents will be treated as incomplete and will not be considered for further assessment.

Please clearly indicate in the subject line of your email the internship title and the relevant reference number "**Communication Intern (Media and Visual Communication)**", CFCV/RO/2022/02". Kindly note that for efficiency reasons, only shortlisted candidates will be contacted.