

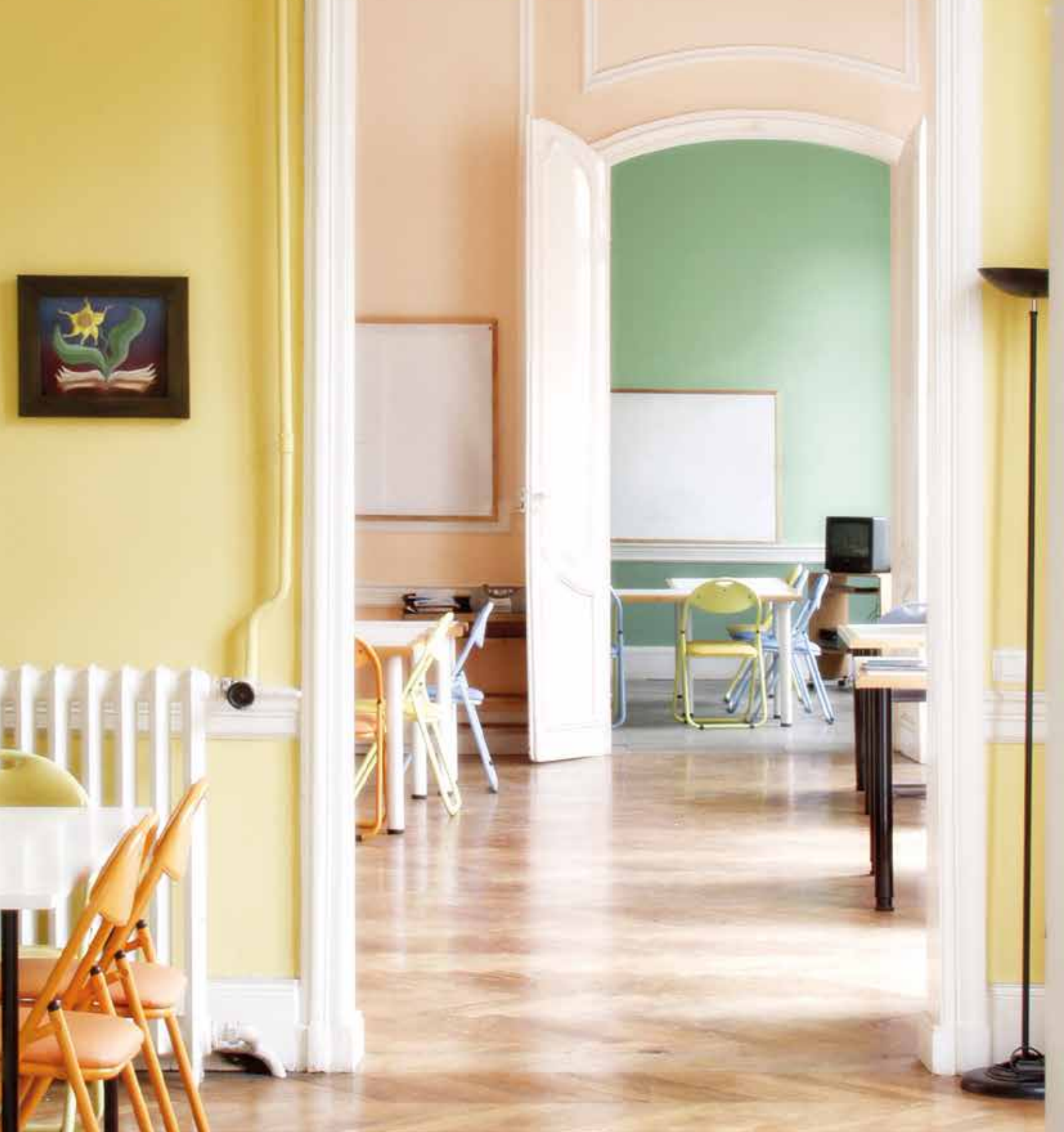


INSTITUT  
EUROPÉEN  
DE FRANÇAIS

**FRENCH NOW!**

FRENCH LANGUAGE AND CULTURE COURSES IN THE SOUTH OF FRANCE







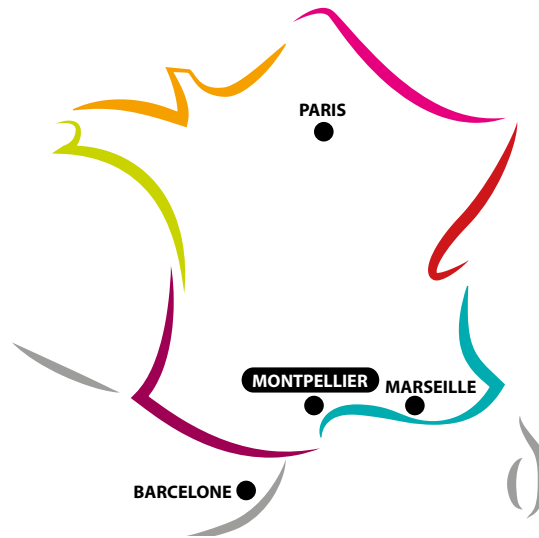
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# MONTPELLIER & LANGUEDOC-ROUSSILLON REGION



## AN IDEAL DESTINATION

- Excellent location, **just 10 kilometers from the Mediterranean sea**, between Provence and the Pyrenees, Montpellier is the ideal destination for a language holiday in the south of France.
- Attractive by its rich and varied heritage, **Montpellier** is an amazing city with its diversity and harmony between modernity and history.
- **2<sup>nd</sup> destination in France** for language stays after Paris
- **300 days of sunshine per year**

## DYNAMIC & UNIVERSITY TOWN

- Capital of the Languedoc-Roussillon region, Montpellier is a medieval city of **250 000 inhabitants**, busy all year round with a young and dynamic population that frequents the famous university.
- **50 % of the population is under 35 years old.**
- **Ranked # 1 for cities of France** in the organization of sporting events



## A BUSY CULTURAL AGENDA

### Montpellier also means great festivals:

- Adventures (The FISE Montpellier Beach Masters)
- Dance (Montpellier Danse)
- Music (Battle Of The Year, Arabesque Festival, Festival Radio France, Internationales de la Guitare ...)
- Street Art (Temporary Art Zone)
- Photography (Les Boutographies)
- Cinema (Cinemed)
- Not to mention Les Estivales and Les Hivernales where you can discover the local products in a friendly atmosphere!

For more information on the city and region: [www.ot-montpellier.fr](http://www.ot-montpellier.fr)



# INSTITUT EUROPÉEN DE FRANÇAIS

## OUR MISSION

« To favor meetings, intercultural exchange and self-discovery, thanks to a language and culture study holiday in Montpellier. »

## PERSONALIZED ATTENTION

Because every person is unique, from the first contact, we shall guide and direct you to the stay most adapted to your needs and wishes. Before, during, but also after your stay, we attach particular attention to your satisfaction. Whatever your request, we make every effort to respond as well as possible to your expectations.

## A FRIENDLY AND FAMILY ATMOSPHERE

Situated in two of the most beautiful mansions of the city, we have spacious and bright classrooms. Because we know what going "on a journey" means, we guarantee you, thanks to our team of professionals, that you will feel at ease. Let the magic of the meeting do its work.

## PROFESSIONALISM

Our teachers are all highly qualified specialists of teaching French as a Foreign language. Their experiences in France and, for the majority, abroad allow them to better understand your needs, while all the time highlighting the best of yourself.

## QUALITY OF OUR SERVICE

Recognized by the French Foreign language quality label, Government departments of Higher Education and Research, Culture and Communication and the Ministry of Foreign Affairs, as well as other recognition in France and abroad, our institute is one of the top centers in France.

## THE INSTITUT EUROPÉEN DE FRANÇAIS IS ALSO

- **More than 1 300 students** and **over 40 different nationalities** on average every year
- A minimum of 5 levels **all year long**
- **13 completely equipped, spacious and bright classrooms**
- An average of **7 students** and a maximum of **12 students** per class





# TEACHING & LEVELS

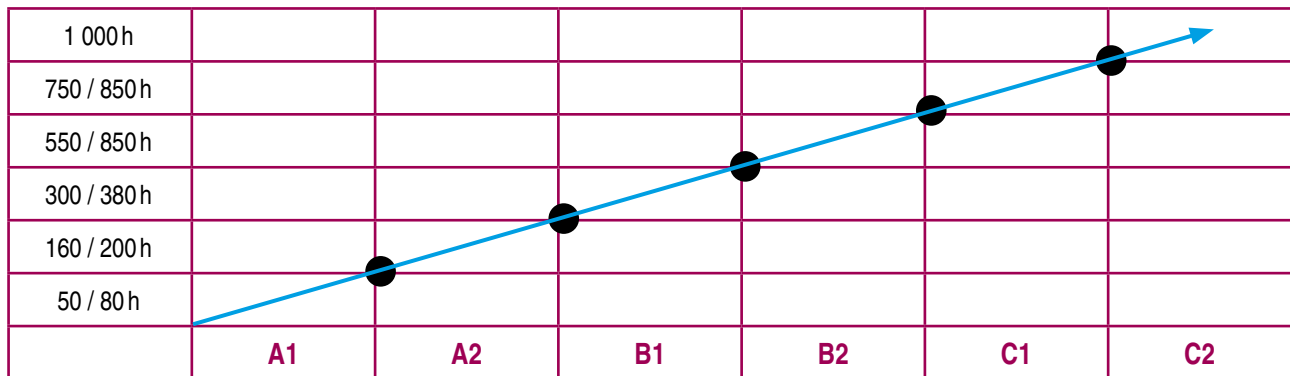
Our pedagogical method solicits students' active participation and promotes intercultural exchange. Instruction incorporates all linguistic activities (listening, reading, taking part in conversation, oral presentations and written expression), with concentration on the receptive skills needed to promote comprehension, and the productive skills of oral expression.

With the use of various materials, participants are granted access to the language in a manner which is both fun and practical, friendly and motivating!

All of our French courses are based on the CEFR Common European Framework of Reference for Languages. Group composition is reviewed each week to reflect the progress of participants.

## PROGRESSION BY LEVEL

This frame is given for guidance and can vary according to the student profile (mother tongue, motivations...) as well as its learning skills.



## EVALUATION

Every end of the week the student is assessed on aspects studied during the week.

## CERTIFICATION & CERTIFICATE

At departure, if the student has been committed, we issue him a **certificate of language assessment** and a detailed competency **certificate**.



# COURSES

## GENERAL FRENCH

We recommend this course to you if you are a student of at least 17 years old or an adult, and if you wish to learn or to perfect your French for personal, school or university purposes during a period of immersion on a long or short stay.

**Several options are available to you.**

### OPTIONS

1 lesson = 45 mn

#### **OPTION 1**

**22 lessons** (16,5 hours)

=

**20 General French lessons + 2 open workshops\* de 45 mn**

\*The open workshops of 45 minutes are optional: They include French pronunciation and phonetics, idiomatic expressions, everyday French, games and recreational activities...

#### **OPTION 2**

**28 lessons** (21 hours)

=

**Option 1 + 6 one-to-one lessons**

- to prepare your studies, for your professional needs, for pleasure...
- to improve your conversational or written skills
- to discover French culture and society according to your personal interests.
- to prepare for official examinations (DELFF / DALF - TCF - Sorbonne - CCIP)

*A questionnaire to be completed will be handed to you during your registration to determine your needs and your expectations.*

#### **OPTION 3**

**28 lessons** (21 hours)

=

**Option 1 + 6 lessons of oral practice**

- to train you for speaking (presentations, lectures), and personal interaction (dialogues, exchanges of ideas and opinions, role plays).
- to better listen and understand situations of everyday life and culture in France.
- to improve your pronunciation and your fluency in French.

#### **OPTION 4**

**34 lessons** (25,5 hours). **This course is a combination of all the options**

=

**Option 1**

**+ 6 one-to-one lessons**

**+ 6 oral practice lessons**





## SPECIAL SUMMER CAMPUS JULY & AUGUST

In July and August we offer an all inclusive option

28 lessons of 45 minutes per week (21 h)

=

- 20 lessons of General French
- + 2 open workshops of 45 minutes
- + 6 lessons of oral practice
- + Cultural activities pack\*
- + Accommodation in student residence

\*Cultural activities pack: 2 activities during the week (cooking club, local products tasting, excursion ½ day...) + one full day excursion during the week end.

## PROFESSIONAL FRENCH

**Professional or a student**, this course is recommended for you if you wish to improve your level in general French and in specialized French: **Business French, French for medicine, secretarial, tourism and legal.**

28 lessons of 45 minutes per week (21 hours)

=

- 20 lessons of General French
- + 2 open workshops of 45 minutes
- + 6 one-to-one lessons\*\*

\*\*One-to-one lessons: you will learn to be operational and to communicate effectively and exactly in the domain of your studies or your business sector. A questionnaire to be filled in is handed to you during your registration to determine your needs and your expectations







## FRENCH FOR SPECIFIC OBJECTIVES

This course is aimed at **individual participants** or **established groups students**, business executives, people in charge of organizations or institutions, in need of precise learning within specific deadlines, wishing to communicate effectively in French within the framework of their professional or academic activity.

**22 lessons of 45 minutes per week (16.5 hours)**

=

**20 one-to-one lessons**

**+ 2 open workshops of 45 minutes**

- The objectives, the contents and the organization of the training are the subject of a preliminary evaluation of your linguistic level, your specific needs and your expectations in order for us to develop a training plan.
- The whole training takes place under the direction of one or several trainers specialized in methodology of the French for Specific Objectives (FOS).

## FRENCH FOR TEACHERS

This program is tailored especially for French teachers ( FLE-FLS-DNL) in primary, secondary or higher education. The objective of this course is to perfect your educational techniques and tools to motivate your learners. For European teachers, these courses are eligible in conformance with **the ERASMUS + program**.

**34 lessons**

=

**25 hours / week**

=

**modules of methodology and class practices (15 hours)**

**+ thematic workshops (6 hours)**

**+ conferences (2 hours)**

**+ a cultural visit (2 hours)**

### DESCRIPTION

The main objectives of this course:

- Allow you to enrich and to renew your pedagogy within the framework of modules and of workshops combining teachers from various countries.
- Favor a reflexive practice through exchange and analysis of learning strategies and education.
- Learn more about France and French-speaking countries as well as their cultures.

The contents of the course integrate the latest contributions of method of FLE and the action-orientated approach recommended by the Common European Reference frame for the Languages, while taking into account the diversity of teaching context.

**B2 level is required.**



## FRENCH FOR UNIVERSITY STUDIES

This course is made for international students who wish to study or complete their education at a university in France and for professionals wishing to settle in France or wishing to follow a university course in France to validate their diplomas obtained abroad.

**28 lessons of 45 minutes per week (21 hours)**

=

**20 General French lessons**

**+ 2 open workshops of 45 minutes**

**+ 6 group lessons of French for University Studies**

## JUNIORS & GROUPS

All year long the Institut Européen de Français organizes stays of French improvement at the request of partners from schools abroad. The program of each stay is developed in consultation with the person in charge of the group to take into account needs and expectations of the participants.

## PREPARATION FOR DELF-DALF

Official diplomas of the Ministry of Education, recognized all over the world, the DELF and the DALF are recommended if you wish to certify your level in French.

**28 lessons of 45 minutes a week (21 hours)**

=

**20 General French lessons**

**+ 2 open workshops of 45 minutes**

**+ 6 lessons of examination preparation**

These lessons of examination preparation allow you to prepare effectively for sitting and achieving success in the DELF (A1, A2, B1, B2) and the DALF (C1, C2) through:

- 1) Reminders on the orientations and the contents of the various examinations;
- 2) Activities of training which will allow each person to confront the difficulties and the types of tests;
- 3) The acquisition of essential elements for success in the examinations (grammar, phonetics, oral and written communication);
- 4) Examination simulation (techniques and advice to prepare for the various oral and written tests).

## INTERNSHIP EXPERIENCE

### WHO IS IT FOR ?

Company internships are mainly intended for students of at least 18 years old and young graduates having either previous experience in the world of work or a diploma which corresponds to the internship sought. Level: from B1 acquired.

### WHAT ?

In most business sectors: Tourism and Hotel Industry, sales, secretarial marketing and communication. But also, when possible, in more specific domains (Accounting, Human resources). The internships mainly take place in Montpellier and its region.

### WHY ?

Practise French while enriching your professional experience.

As a supplement to your French courses, l'Institut Européen de Français proposes internships varying from a few weeks to several months in a company or in an association. The company internship is, at the same time, a good way to acquire new skills for your future career and an unprecedented opportunity to test your capacity to achieve certain tasks and to revalue your CV.

**Contact us to receive your application form.**







## ACCOMMODATION

Whether you are looking for comfort, a cosy nest, autonomy; or if you prefer to be received as a friend of the family and to share our French language and culture, we want to ensure that your stay in Montpellier is unforgettable and the most pleasant possible. We select all our accommodation carefully according to criteria of quality: welcome, accessibility, cleanliness, comfort ... We visit them regularly and we ask you for your opinion during your stay.

**HOST FAMILY:** we recommend this option in which you will live a real immersion and your level of French will progress all the more quickly! We'll find among our wide network of host families the one which best corresponds to your needs.

**We offer various options:**

- Single or double room or twin for 2 students travelling together
- B&B: room + breakfast 7/7
- Half board: room with breakfast and dinner 7/7

**SHARED APARTMENTS:** this option will allow you to meet other students from all four corners of the world, to share memorable moments together.

**PRIVATE APARTMENTS:** if you wish to have more independence, we provide you with private apartments in Montpellier. Located within twenty minutes from the school (on foot, by tram or by bus), these apartments are fully equipped. You will benefit from all the necessary comfort as if you were at home!

**APARTMENT HOTELS:** whether it is for a short or a long stay, whether you are alone or accompanied, our apartment hotels 2\*\* and 3\*\*\* will know how to satisfy you with the quality of their service.

**STUDENT RESIDENCE:** You are looking for the independence of a studio in a residence and a lively student atmosphere? The student residence is your solution!

**STUDENT RESIDENCE HALLS (IN SUMMER):** in July and August we propose a student residence located 15 minutes away from the school by tram. You will experience a French-style campus by getting acquainted with numerous students from the whole world. Friendly atmosphere guaranteed!







## ACTIVITIES

Cultural activities are an essential complement to your French course in Montpellier.

So come and discover **Montpellier** and its region by signing up for the excursions and other thematic workshops proposed all year round by Jérémie and his team of professional guides.

Every Monday, at 12:15 am, you are invited to our “welcome apéritif” on the school’s private terrace. We’ll all get together, the team of the Institut Européen de Français and all the students, to meet and share a friendly moment, in French of course!

Take our guided tour of **Montpellier!** It is essential to know your way around the city and to get to know the best deals and the unmissable places in the city, by day and by night;)

Each week at least 2 activities and one excursion in the region, during the summer le program is even more intense.

### EXAMPLE OF A MONTH OF ACTIVITIES DURING THE SUMMER.

	Week 1	Week 2	Week 3	Week 4
MONDAY	Welcome drink Guided tour of Montpellier	Welcome drink Guided tour of Montpellier	Welcome drink Guided tour of Montpellier	Welcome drink Guided tour of Montpellier
TUESDAY	Free	Free	Free	Free
WEDNESDAY	½ day Aigues-Mortes	½ day St-Guilhem-le-Désert	½ day Sète	½ day Grotte de Clamouse
THURSDAY	½ day Canoë Pic-nic night	Wine and cheese tasting	French songs Pétanque night	Cooking club
FRIDAY	½ day Stes-Maries-de-la-Mer Estivales night	½ day Roquefort-Viaduc de Millau Estivales night	½ day horse riding in Camargue Estivales night	½ day windsurfing at lac du Salagou Estivales night
SATURDAY	1 day Carcassonne	1 day Avignon	1 day Arles Les Baux-de-Provence	1 day hiking in The Cévennes
SUNDAY	1 day Marseille	1 day Canyoning	1 day Pézenas and Canal du midi	1 day Nîmes Pont-du-Gard

### A PROFESSIONAL TEAM AT YOUR SERVICE

The professional and dynamic team of the Institut Européen de Français is at your service. We are here to help you prepare your participants’ studies in Montpellier and to bid them the warmest welcome, for an unforgettable stay!



## REGISTRATION TERMS AND CONDITIONS

### In order to register for a French course in Montpellier

Please send to Institut Européen de Français: 34, rue Saint Guilhem, 34000 Montpellier – France:

- The complete Registration Form (by internet or regular mail)
- A deposit of 200 Euros

**Important:** You will be fully registered once we receive the required deposit of 200 Euros. A written confirmation with all the necessary information will be sent to you by e-mail or post once we receive your registration form and deposit.

### Payment

**To pay your deposit and the balance of your stay (at least 2 weeks before your arrival), you have three possibilities:**

- **Credit Card** (Visa, Mastercard or Eurocard): We will contact you for the details of your card (number, expiration date, card type and the 3-digit security code). A transaction receipt will be sent to you along with the registration confirmation.
- **Check in Euros, clearable in a French bank and payable to “INSTITUT EUROPÉEN DE FRANÇAIS”.**
- **Bank Transfer to Institut Européen de Français:**

Bank Name: Société Générale – Domiciliation: Montpellier – 01430  
Bank address: 11, Boulevard Sarraïl – 34000 Montpellier  
IBAN (International Bank Account Number): FR76 3000 3014 3000 0200 9910 164  
BIC (Bank Identifier Code) or SWIFT: SOGEFRPP

Please enclose a copy of your payment with your registration form with the name of the person attending the course and the dates of the stay.

### Please be aware!

Foreign personal checks and checks established in another currency than the euro (€) will not be accepted.

The American Express credit card is not accepted.

All bank transfer fees, including currency exchange and bank commissions, are at your charge.

### Cancellations and refunds

The deposit is not refundable. Your tuition and accommodation fees will be refunded according to the following conditions:

- Cancellation up to two weeks before your arrival: 100 % refund
- Cancellation less than two weeks before your arrival: 50 % refund
- No refund if you decide to leave once the course has started

### IMPORTANT INFORMATION

#### Number of participants per group level

- In extremely rare cases, if there is only one participant in a group level, only 50 % of the number of hours will be given as a one-on-one course. If there are only two participants in a group level, 75 % of the number of hours will be given.
- Average number of students per class: 7
- Maximum number of students per class: 12

#### Holidays

- Courses are not held during holidays. In the case of school closure, afternoon courses and individual lessons only will be made up for during the week.

#### Time schedule

- L'Institut Européen de Français reserves the right to modify certain times of courses without notice.

#### Insurance

- Participants are not insured for sickness, accident or robbery. If you are an E.U. citizen you can obtain the E 111 health insurance form before leaving your country. If you are a non-European citizen, please contact your insurance office to guarantee your health coverage while staying in France.

L'Institut Européen de Français will not be held responsible for loss, damage or any harm suffered or inflicted by a student on people or goods, inside or outside of the building, and whatever the causes may be. In case of conflict, only the courts of Montpellier are competent.

# REGISTRATION FORM

## INFORMATION:

Mr.  Mrs.  Ms.

\*Last name: ..... \*First name: .....

\*Date of birth: ..... \*Nationality: ..... \*Mother tongue: .....

\*Address: .....

Zip code: ..... \*City: ..... \*Country: .....

Phone: ..... Fax: ..... \*E-mail: .....

Occupation: .....

## COURSES:

\*What is your level of French? .....

Complete beginner (0 h-30 h)

Intermediate 1 (160 h-380 h)

Advanced (+ de 850 h)

False beginner (30 h – 50 h)

Intermediate 2 (380 h-550 h)

French teacher

Elementary 1 (50 h-80 h)

Intermediate 3 (550 h-850 h)

Elementary 2 (80 h-160 h)

Which course do you choose?

General French:  Option 1

Option 2

Option 3

Option 4

Summer Special Campus

Professional French

French for Specific Objectives

French for teachers

French for University Studies

Preparation for DELF-DALF

## STAY:

Arrival date in Montpellier: .....

Departure date from Montpellier: .....

Course date (Monday) to (Friday): .....

## ACCOMMODATION:

Host family with breakfast

Apart'hotel Residence \*\*

Apart'hotel Residence \*\*\*

Host family with breakfast + dinner

Student residence

Shared apartment

Student residence halls (summer)

Private apartment

No accommodation

Do you smoke?  Yes  No

Are you vegetarian?  Yes  No

Do you have any allergies?  Yes  No

If so, which? .....

General observation: .....

## MEDICAL INFORMATION:

Medical problems: .....

Contact person and phone in case of an emergency: .....

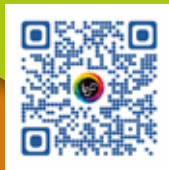
Medical insurance, repatriation and civil liability: you must be insured for medical expenses, repatriation and civil liability during your stay in France.

I am already insured and do not require any further information

I am not insured yet

*\* I have read the terms and conditions of registration*

# À BIENTÔT À L'INSTITUT EUROPÉEN DE FRANÇAIS !



TRAITDUNION - 04 67 17 38 32 - Octobre 2014

## INSTITUT EUROPÉEN DE FRANÇAIS

Société Nouvelle Institut Européen de Français | Siège social : 34, rue St-Guilhem - CS49047 - 34967 Montpellier Cedex 2  
Tél. +33 (0)4 67 91 70 00 | Fax. +33 (0)4 67 91 70 01 | E-mail : [info@institut-europeen.com](mailto:info@institut-europeen.com) | [www.institut-europeen.com](http://www.institut-europeen.com)

