


Détail de l'offre : Qualifications & Content Development Senior

Partenaire	 Qualification Development Bank
Adresse	44 Gamal Abdel Naser Axis 44 Gamal Abdel Naser Axis
Ville	Cairo Cairo
Référence	22D1647340152
Titre	Qualifications & Content Development Senior
Description du poste	<ul style="list-style-type: none"> □□ Manage the communication & implementation of the qualification development within centers& schools, ensure adherence and alignment. Monitoring and evaluation of the execution & audit, ensure consistent relationships with different professions SMEs.

Qualifications Development

□□ Research available qualifications and draft the learning outcomes as per City & Guilds standards.

□□ Coordinate and arrange meetings aim to determine potential SMEs in different professions (master trainers, assessors, trainer) based on set of predetermined criteria and Jobs requirements.

□□ Conduct jobs analysis with reference to required technical outcomes,

□□ Arrange and facilitate SMEs committee meetings to develop & validate the learning outcomes, covering all the required aspects as per the Egyptian market need, with respect to City & Guilds standards.

□□ develop behavioral competencies content and activities to be integrated in the technical curriculum.

□□ Deliver orientation sessions technical and/or behavioral content& determine the tools& techniques required for appropriate teaching techniques and skills to ensure efficient content delivery as per identified learning outcomes and quality standards of City & Guilds.

□□ Receive and review feedback form trainers & SMEs to constantly update qualifications and learning outcomes

Content Development:

□□ Develop and Coordinate with the venders the instructional design framework and lifecycle.

□□ Follow up on the Instructional design work progress, track the pre-delivery testing process, and recommend changes as per the feedback of the Steering Committee of the project.

□□ Conduct thorough testing and evaluation of the interim deliverables with relevant stakeholders (trainers and a sample of the target group of learners) to ensure; practicality and functionality of the identified learning objectives.

Assessments

□□ Gather and compile theoretical and practical assessments from SMEs and validate that it covers all learning outcomes, and generate relevant assessment versions

□□ Attend assessments periodically to monitor and evaluate their execution and follow up assessments processes and procedures.

□□ Analyze the compiled assessment results - periodically - to point out performance gaps and points of improvement (per profession and/or per center).

Audit:

□□ Coordinate and Attend trainers' demos with SMEs, identify gaps, and recommend different Continuous Plan Development

□□ Regularly collect feedback and monitor trainers' performance and follow up on the effectiveness of their CPD plan.

□□ Regularly Develop updates and improvements to assessment versions based on assessors' feedback, observation and analysis and/or produce new assessment versions based on needs and results analysis.

□□ Conduct and document audits to evaluate the effectiveness of the technical skills and knowledge being utilized and transferred by teachers/trainers during the training,

	<p>relative to the qualification learning outcomes.</p> <ul style="list-style-type: none"> ☐☐Monitor the use of appropriate teaching techniques and skills during the training and the ability to deliver the session effectively. ☐☐Analyze audit reports periodically to identify issues pattern & areas of development. ☐☐Coordinate with external SMEs and internal team all assigned tasks to ensure operations smooth running. <p>Corporate responsibilities;</p> <ul style="list-style-type: none"> ☐☐Deliver the assigned strategic initiatives as per the identified project requirements, and supervise team to ensure proper delivery of their assigned initiatives. ☐☐Closely monitor performance of supervised teams, provide constructive feedback, provide support to ensure individual development, and follow up their progress towards achieving development objectives.
Type de contrat	Emploi
Métier	Autres / Divers
Description de la société	<p>Direction (générale, business unit) / Stratégie</p> <p>"we are the sole authorized representative of City & Guilds in Egypt since 2013 and one of a total of only seven representatives around the world has empowered and supported Qualifications Development Bank's vision and passion to build the Egyptian workforce. We benefit from City & Guilds' partnership by being able to grant certifications that are recognized internationally."</p>
Localisation	New Cairo
Pays	Égypte
Profil recherché	<ul style="list-style-type: none"> ☐☐B. Sc. In Business administration (Professional qualifications) or relevant degree and/or similar certificate. ☐☐Relevant experience in teaching and /or content development qualifications / training environment. ☐☐An understanding of the training environment within the vocational industry. ☐☐An understanding of the requirements of regulatory bodies such as Offqual or QAA ☐☐Excellent command of English and Arabic language C1 (written and spoken).
	<p>Skills</p> <ul style="list-style-type: none"> ☐☐Integrated Learning & Quality Focus ☐☐Communication and Networking ☐☐Planning and Focus on Results ☐☐Adaptability, and Dealing with Ambiguity ☐☐Writing & reporting. ☐☐Researching & analyzing and problem solving ☐☐Challenging and Changing the Status-quo ☐☐Working with people. ☐☐Decision Making.
Expérience	Expérimenté (3-10 ans)
Secteur	Formation et Enseignement
Langues	Arabe