

Détail de l'offre : Controlling Intern

Recruteur

Adresse

Code postal

Ville

Référence

Titre de l'offre

Description du poste

SAFRAN

501, Tower B, Jiaming Center, No.27 Dongsanhuan North Road, Chaoyang District, Beijing
100020, China

100020

Pékin

25D1762740978

Controlling Intern

Contract length: >=6 months
> = 6
Part time / Full time: Full time
/

Job Description:
This intern reports to the Controlling manager. Essential duties and responsibilities will consist of, but not be limited to, the following:

Continuous improvement projects:
Automatic tools maintain and development
Maintain the current Python programs in Controlling team, to suit the business evolution
Investigate and interview the controlling process to develop automatic applications (Python, Power Query, etc.) to increase the work efficiency
Review and update the SOP and work instructions of Safran China Controlling

Internal Control Test Support:
Support Safran China Internal Control tests.
To collect and organize the supporting documents to complete the internal control testing sheet, under the supervision of Safran China internal controller. (Concerned test cycles include Finance, HR and Purchasing, etc.)
Review and update the SOP and work instructions of Safran China Controlling

Safran China AP Support
Support Safran China AP daily jobs.
To record invoices and perform account reconciliations, under the supervision of Safran China AP accountant.
To do the account booking of Safran China Union and file the vouchers

Others:
Other tasks assigned by manager.

Type de contrat

Télétravail

Fonction

Localisation

Code localisation

Pays

CDI

Non spécifié

Administration / juridique
Autres / Divers
Finance / Gestion/ Audit

Suzhou

Etranger hors UE

Chine

Région	Jiangsu
Description du profil	<div>Requirements:</div> <div>Education: Accounting/Finance majors preferred.</div> <div>□□□□□/□□□□□□</div> <div>Experience: Finance/accounting intern experience preferred.</div> <div>□□□□□/□□□□□□</div> <div>Computer Skills: Standard computer skills: experience in Excel, Word, and PPT. PBI or Python is a plus.</div> <div>□□□□□□□□□□□□□□□□Excel□Word□PPT□□□□□PBI□□Python□□□□□□□□□□</div> <div>Writing Skills: Excellent writing skill in both Chinese and English is a must.</div> <div>□□□□□□□□□□□□□□□□</div> <div>Other Skills: Open and proactive, rigorous and logical, result-oriented.</div> <div>□□□□□□□□□□□□□□□□□□</div> <div>INTERNSHIP LOCATION</div> <div>□□□□</div> <div>Safran Beijing Suzhou Branch</div> <div>No.70 Qi Ming Road, District B, Export & Processing Zone, Suzhou Industrial Park, Suzhou,</div> <div>Jiangsu Province, China</div> <div>□□□□□□□□□□□□□□□□B□□□□70□□□□□□□□□□</div> <div>Secteur</div> <div>Aéronautique - Spatial - Matériels de transport</div> <div>Ingénierie</div> <div>Langue</div> <div>Anglais</div>