Détail de l'offre : Project Management Officer with French

Partenaire	TINQIN
Adresse	bul. Tzarigradsko chosse 115Г, et. 5
Code postal	1000
Ville	Sofia
Référence	21D1626692444
Titre	Project Management Officer with French
Description du poste	Responsibilities :
	- Support Project manager in daily activities;
	- Maintain project planning;
	- Follow-up of different project indicators;
	- Preparation of weekly/monthly reports;
	- Ability to communicate with people at all levels of an organization;
	- Able to work in a high energy, motivated team atmosphere
Type de contrat	Emploi
Métier	Organisation / Systèmes d'information
Description de la société	We are TINQIN - Technology Expertise, Industry Knowledge, Quality Focus and Innovation Spirit!
	TINQIN is a software and service-oriented company dedicated to providing innovative solutions to meet a wide range of business needs, mainly in the insurance sector. We are specialized in providing highly developed, flexible and intelligent solutions. Our focus is on using the latest advanced technologies to deliver business value to our customers.
	We are a new and fast-growing company, driven by the hearts and minds of more than 200 talented people.
	In order to support the expansion of our business and to strengthen our teams, we are looking for an experienced professional, creative person who is able to make decisions in a timely and independent manner for the position of Project Management Officer.
Localisation	Sofia, Varna
Pays	Bulgarie
Profil recherché	Requirements and necessary skills :
	- French language is a must;
	- University degree or an equivalent;
	- About 2-4 years of relevant experience in Project management/Support;
	- Excellent understanding of project management principles;
	- Fluency in English language;
	- Excellent analysis skills;
	- Excellent communication skills;
	- Excellent knowledge of Microsoft Word, Microsoft Excel, Internet Explorer, PowerPoint
	We offer :
	- Competitive remuneration package and social benefits;
	- Opportunity to use cutting edge technologies in real projects;
	- Opportunity to learn and enhance your skills;
	- Collaboration with highly skilled and friendly colleagues;
	- Dynamic and interesting work environment;
	- Office perks
Expérience	Débutant (-3 ans)
Secteur	SSII - Informatique - Éditeurs de logiciels
Langues	Anglais
	Français